

COMPLAINT TO THE COMPANY REGARDING CUSTOMER SERVICE

Company	Name of the company	
	Address	Postal code and city
Reason for the complaint	Customer service (description of the case)	
	Time and place	
Claim	I claim compensation for the financial costs arising from inadequate customer service	
	€ in travel expenses	
	€ in telephone expenses	
	€ other expenses, specify _____	
€ total		
Claimant	Name	
	Address	Postal code and city
	Telephone	E-mail
	Bank and account number to which compensation is to be paid	
Date	Time and place	

I expect a response within two weeks.