

## COMPLAINT TO A COMPANY FOR GROUNDLESS INVOICING

<b>Company</b>	Invoicer's name	
	Mailing address	Postal code and post office
<b>Basis for complaint</b>	Invoice total	
	Invoice number	
	Date when the fault was noticed	
	Description of the fault	
<b>Claim</b>	<input type="checkbox"/> I demand the refund of EUR _____ that was groundlessly invoiced <input type="checkbox"/> I demand that invoicing be discontinued with regard to the groundlessly invoiced EUR <input type="checkbox"/> I demand that the groundless invoicing be discontinued	
	In addition, I demand compensation for the following expenses in connection with clearing up the matter: _____ _____ EUR for telephone expenses _____ EUR for other expenses, specify _____ _____ EUR for the total expenses incurred	
<b>Complaint filed by</b>	Name	
	Mailing address	Postal code and post office
	Phone	E-mail
	Your bank account information for compensation/ reimbursement to be deposited	
<b>Date</b>	Date and place	

**I am awaiting your written response within two weeks of the date of this letter.**